



Co-operative Health Centre Community Clinic

110 – 8th Street East, Prince Albert, Saskatchewan S6V 0V7
Phone: 306-763-6464
Fax: Main 306-763-2101 Upper 306 763-3440 Lower 306-922-0977
Website: www.coophealth.com

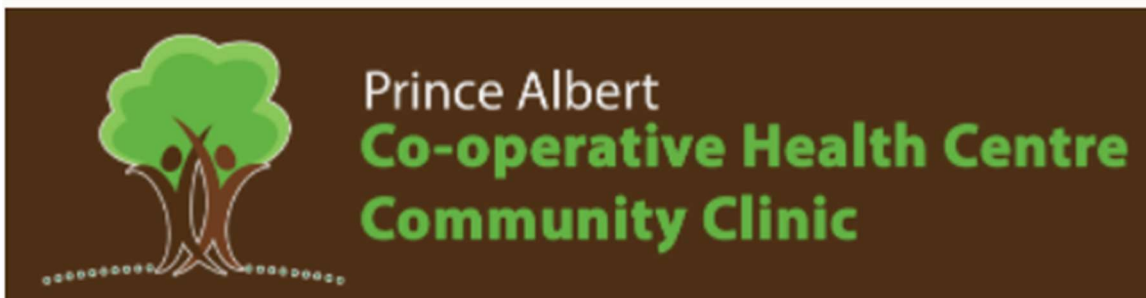
Introducing Appointment Self Bookings

Powered by Pomelo and HealthMyself

In partnership with the Prince Albert Cooperative Health Centre

**Instructions to register for HealthMyself
account required to access Self Booking
services.**

Pomelo^o



Please contact us if you are interested in this feature and would like more information @ (306) 763-6464
OR email Inquiry@pachc.ca



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How To Register Your Account When Invited- *Please note Sasktel.net email addresses may encounter issues receiving invitations from the Pomelo Portal. If you require assistance please email Inquiry@pachc.ca.*

The Co-operative Health Centre will invite you to the Health Myself Portal via email. You can register your account via this email invitation by following the steps below:

Step 1: Open the invitation email from the Co-operative Health Centre and click on the "Click here to register" button.

It will look like the email below:

Prince Albert Cooperative Health Centre

Dear Patient,

Please accept our invitation to join the Prince Albert Cooperative Health Centre

Patient Portal for online appointment bookings and secure messaging.

Access to the Portal is offered to you for free and will allow you to:

- Book and manage some appointments online
- Receive reminder e-mails of appointments
- Securely send messages to select clinic staff for non urgent matters

PLEASE NOTE - Prior to registering ensure you have your Saskatchewan Health Care card handy

Regards

Prince Albert Cooperative Health Centre

[Click here to register >](#)

Link expires at: 2022-05-03 15:36:55

[Decline invitation and stop receiving future invitations](#)

Technical Support - Notification Preferences

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Step 2: Confirm your identity.

If you are not the patient, please indicate your relationship to the patient i.e whether you are their family member, a caregiver or not related to them.

If you are the patient, click the "Yes, I am" button.

Account Registration

Prince Albert Co-operative Health Centre has invited you to register an account with Health Myself

Are you Rebook Test?

Yes, I am

If you are not Rebook Test, please choose your relation to the patient

Family Member

Caregiver

No Relation

Continue

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Step 3: Verify your account by providing an activation code.

On this page, your clinic will provide information regarding what your secret activation code is. For example, for the patient below, their activation code is the first four digits of their Personal Health Number.

Enter your activation code and click the "Verify" button.

1 **Verify Account**

Activation Code

Your activation code is the first four (4) digits of your Personal Health Number.

Verify

Step 4: Confirm your email.

If your email is different from the one displayed, you can change it. When you're happy with the email address, click the "Confirm email" button.

2 **Email**

This will be the primary email address associated with your account

Email

Confirm Email

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Step 5: Create a password.

Your password must be 8 characters long and include at least 3 of 4 of the following:

- Uppercase letter
- Lowercase letter
- Number
- Symbol
- A total of at least 8 characters


After typing in matching passwords in the New password and Confirmed fields, you will be able to click the "Submit" button.

3 Password


New password 

••••••••

Your password must be 8 characters long and include **at least 3 of 4** of the following

Uppercase Lowercase Number Symbol 

Min. Length: 8

Confirmed 

••••••••

Submit

Click Submit!

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Step 6: Create a PIN

Your PIN is used for support and account recovery. If you ever forget your password, you will be asked for your PIN in order to reset your password.

4

PIN



Your PIN is used for support and account recovery. If you ever forget your password, you will be asked for your PIN in order to reset your password.

Create PIN

1234

Submit

After entering your PIN, click the "Submit" button.



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Step 7: Read and agree to the Terms of Use and Privacy Policy

Both documents are also available on the Health Myself website, and there are links to both the Terms of Use and Privacy Policy at the bottom of every Health Myself page.

After reading both documents, check the box to agree to the terms, and click the "Finish Registration" button.

5

Finalize

Terms of Use

Click to read Terms of Use



Privacy Policy

Click to read Privacy Policy



I have read, understand and agree to the terms and conditions listed on this page as well as the privacy policy.

Congratulations! You're all set up with your Health Myself account! You'll notice that you have 1 new welcome message after completing registration. This message may contain important information from your clinic, so please give it a read!

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